

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Board of Zoning Adjustment**



February 7, 2018

Brianne Nadeau, Ward 1  
Council of the District of Columbia  
1350 Pennsylvania Avenue, NW  
#102  
Washington, DC 20004

**Re: BZA Appeal No. 19708**

**REFERRAL MEMORANDUM AND NOTICE OF PUBLIC HEARING**

Dear Councilmember:

An individual, organization, or ANC is alleging an error in the determination or decision made by an administrative officer in the administration or enforcement of the Zoning Regulations of the District of Columbia (Regulations) regarding property within your ward's boundaries. This appeal was filed on January 8, 2018 through the Interactive Zoning Information System (IZIS).

You are hereby notified that on **Wednesday, March 28, 2018 at 9:30 am**, at the Jerrily R. Kress Memorial Hearing Room, One Judiciary Square, at 441 4<sup>th</sup> Street N.W., Suite 220 South, Washington, D.C., 20001, a public hearing will commence concerning the following appeal:

**Appeal of Berkley Smallwood**, pursuant to 11 DCMR Subtitle Y § 302, from the determination made on November 28, 2017 by the Zoning Administrator, Department of Consumer and Regulatory Affairs, to refuse further processing of building permit B1801942, to permit the renovation of a flat in the RF-1 Zone at premises 3652 Park Place N.W. (Square 3034, Lot 202).

**HOW TO FAMILIARIZE YOURSELF WITH THE CASE**

In order to review exhibits in the case, follow these steps:

- Visit the Office of Zoning (OZ) website at <http://dcoz.dc.gov>
- Under "Services", click on "Interactive Zoning Information System".
- Click on "Go to Case Records".
- Enter the BZA appeal number indicated above and click the search button.
- The search results should produce the case on the right. Click "View Details".
- Click "View Full Log".
- This list comprises the full record in the case. Simply click "View" on any document you wish to see, and it will open a PDF document in a separate window.

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441 4<sup>th</sup> Street, N.W., Suite 200/210-S, Washington, D.C. 20001

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Board of Zoning Adjustment  
District of Columbia  
CASE NO.19708  
EXHIBIT NO.20

**HOW TO PARTICIPATE IN THE CASE**

If you wish to participate in the case, you may submit a letter in support or opposition into the record, or appear as a witness to testify at the public hearing. Visit the Interactive Zoning Information System (IZIS) on our website at <https://app.dcoz.dc.gov/Login.aspx> to make a submission. You will need to create a username and password if you have not done so already.

If you have questions about this appeal, please call OZ at 202-727-6311 and refer to the BZA appeal number listed at the top of the notice.

SINCERELY,

A handwritten signature in black ink, appearing to read "Clifford W. Moy". The signature is fluid and cursive, with a long horizontal stroke at the end.

**CLIFFORD W. MOY**  
**Secretary, Board of Zoning Adjustment**  
**Office of Zoning**